



Work Experience Diary

NAME _____ TUTOR GROUP _____

Key Information

Student emergency contact:

Name of emergency contact:

School phone number: 0117 377 2700

Contact information for placement

Named supervisor:

Contact number:

Work address:

Working hours:

What do I want to get from my work experience placement?

1.

2.

3.

Tip: Ask at least 1 question each day.

DIARY - DAY 1

What did I cover today? Who did I meet? What did I learn?
What questions did I ask?

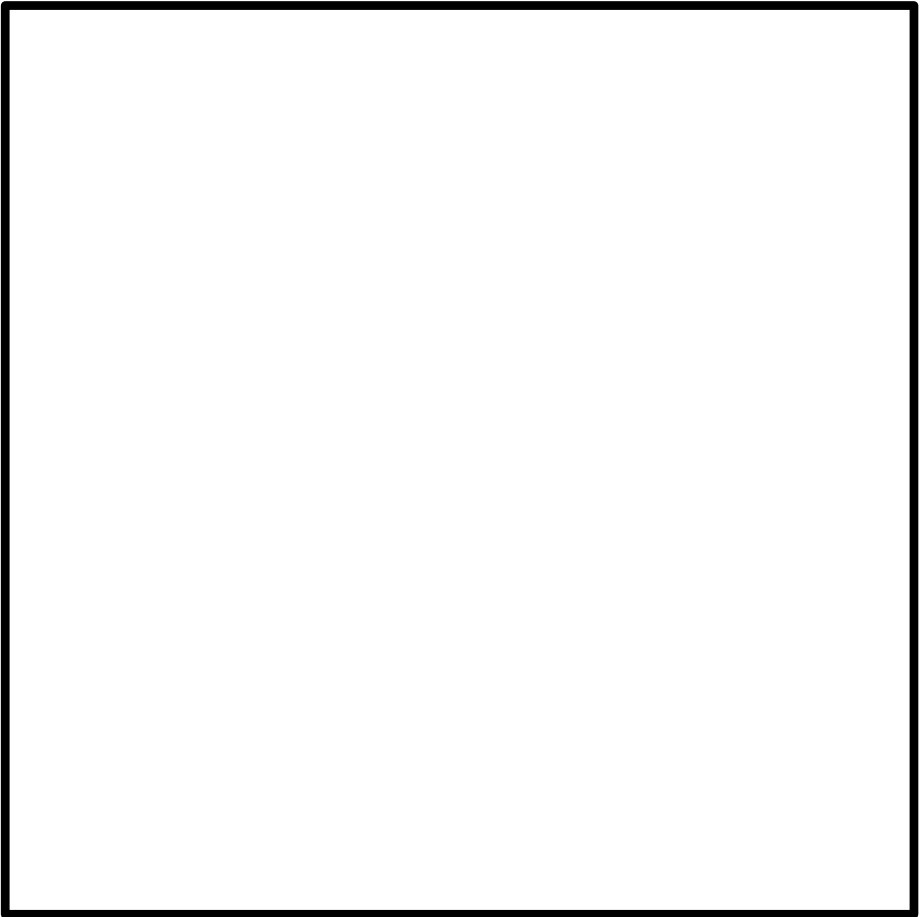


DIARY - DAY 2

What did I cover today? Who did I meet? What did I learn?
What questions did I ask?

DIARY - DAY 3

What did I cover today? Who did I meet? What did I learn?
What questions did I ask?





DIARY - DAY 4

What did I cover today? Who did I meet? What did I learn?
What questions did I ask?

DIARY - DAY 5

What did I cover today? Who did I meet? What did I learn?
What questions did I ask?

TRANSFERABLE SKILLS

Can you give an example of how you met these skills in your placement?



EXIT INTERVIEW/FEEDBACK FROM SUPERVISOR

Can your named supervisor offer some constructive feedback?
You can ask them to write their comments in the box below:

OUTCOMES

Reflecting on your intended outcomes on page one, did you achieve them?

- 1.
- 2.
- 3.

TWO STARS AND A WISH

Think about your experience. Can you list:

2 things you are proud of (stars)

1 thing you will do following your placement (wish)

