

IN-YEAR ADMISSION APPLICATION FORM

Please carefully read the Academy's published Admission Policy before completing this form to establish if any other forms or documentation need to be submitted.

Important: The Academy is prohibited from obtaining the details of more than one parent during the application process. This means that all forms submitted must only give details of the same parent only.

PART A - CHILD'S DETAILS:

Child's full legal name:	
Child's date of birth:	
Child's home address: (as defined in the Admission Policy)	
Current/Requested Year Group:	
Preferred Start Date:	

PART B - PARENT'S DETAILS (one parent only):

Parent's full name:	
Parent's address: (if different to the child's home address)	
Parent's email address:	
Parent's contact number:	

PART C - LOOKED AFTER AND PREVIOUSLY LOOKED AFTER CHILDREN

Is the child looked after or previously looked after?

(Please refer to the Admission Policy for the definition of 'looked after child', 'previously looked after child' and other requirements such as supporting documents before answering)

Yes

No

PART D - CHILDREN WITH A SIBLING AT THE ACADEMY

Does the child have a sibling at XXX Academy at the time of application who will still be on the roll when the applicant child starts school?

(Please refer to the Admission Policy for the definition of a 'sibling' and other requirements such as where the sibling must live before answering)

Yes

No

If the answer is 'yes', please complete the sibling's details below:

Sibling's full legal name:

Sibling's date of birth:

PART E - SIGNATURE AND DATE

By signing this form, I am consenting to this information being shared by the Academy with the Local Authority's School Admissions Team/Department.

I certify that the information that I have provided in this form is true and accurate, to the best of my knowledge and belief:

Signed:

Dated:

**This completed form and any additional forms documents must be sent to:
Admissions Committee, [Insert School Address] or email admissions@clf.uk.**

For Office Use Only:

PART F - PRINCIPAL'S SIGNATURE AND DATE

Signed:

Dated:

Principal's Recommendation:

Admit the Child ☐

Not Admit the Child for reasons of:

Prejudicial to the efficient education of others or the efficient use of resource ☐

Other exceptional circumstances ☐