



Getting an assessor report

Some of you will be coming up to finishing some sections. You need to get your assessor report done so that I can sign that section off. I would like you to complete your assessor reports within 3 weeks of completing the overall section.

Your assessor will not be able to see all your evidence so you will need to send it to them in an email. Or show them in person.

An assessor report can be done in two ways:

1. Online: <https://www.dofe.org/assessor/>
2. Hand written form

Online assessor report

Assessor's Report

As an Assessor you can add your report directly into the participant's online eDofE account here.

All you need is the participant's eDofE ID number, their Award level (Bronze, Silver or Gold) and the section them for (Volunteering, Physical, Skill, Expedition or Residential). Please ask the young person you have been supporting for these details. The young person must have entered their section details in eDofE before you can submit your report.

Your comments automatically go to the participant's DofE Leader for approval before being added to the participant's account. We ask for your email address and phone number to enable their DofE Leader to contact you should they wish to discuss your assessment with you and so we can send you a copy of the report you submit.

Thank you for supporting young people with their activities. Please read our [Privacy Statement](#) for information on how your personal information is secured.

Note: If you have a problem with the CAPTCHA code, please use a different device/network/browser and this should solve the issue. If not, please contact edofe@dofe.org.

What to include in your Assessor's Report

- Download a **checklist** of the information an Award Verifier will look for when reading your report. Please try to include as much of this information as possible in your report.
- Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skill they have developed and mention any memorable things that they accomplished.
- Please include the start and end dates between which the young person undertook their activity.
- Download a summary of what to include in your report, and some **example reports here**

<https://www.dofe.org/assessor/>

Hand written assessor report

You can find these in your welcome packs that should have been sent to your home address.

If you have not got your welcome pack you can download it from this link:

<https://www.dofe.org/welcome-packs-dth>

Please make sure to add the start/end date, goals/achievements, assessor's name, position and contact details.

Take a photo of it and then upload it to your edofe as evidence and click mark assessor report

The image shows a handwritten assessor report form from DE (DofE) Skills. The form is titled 'Assessor's Report SKILLS' and includes a box for participant information: Participant: Rudy [redacted], eDofE ID No: [redacted], Level: Gold. The activity is 'PLAYING TRUMPET', the date started is '22/11/17', and the date completed is '22/11/18 (12 months)'. The goals set by the participant are 'To further improve my ability as a trumpet player, in a range of genres.' The assessor's comments are: 'I HAVE BEEN TEACHING RUDY FOR THE BEST PART OF 6 YEARS. WHAT COMES ACROSS MOST FROM RUDY, IS HIS ENTHUSIASM TO LEARN NEW STYES AND TECHNIQUES. AS WELL AS WORKING ON HIS SOLO REPERCUORE, RUDY PLAYS IN A HUGE RANGE OF ENSEMBLES. THAT INCLUDE, COCONUTS, BIG BAND, WIND BAND, AND A SALSA BAND (TO NAME BUT A FEW) WHEREVER WE REHEARSE THE MUSIC IN THE LESSONS, RUDY IS ALWAYS KEEN TO GET THE STYLE RIGHT, WHATEVER THAT MAY BE. HE HAS A VERY GOOD EAR AND IS ABLE TO ADAPT HIS SOUND TO SUIT THE STYLE VERY QUICKLY. RUDY SHOWS IMPROVEMENT EVERY TIME I SEE HIM, AND IS ALWAYS STRIVING TO BEYOND HIS ABILITY AND RANGE ON THE TRUMPET.' The assessor's signature is [redacted], dated '3/12/18'. The assessor's first name is [redacted], last name is [redacted], position/qualification is 'MUSICIAN/TEACHER. PRACT/DIPLOMA/BAND LEAD', phone number is [redacted], and email is [redacted]. At the bottom, there is a note: 'Participants should scan or photograph this page and upload to eDofE as evidence. Please ensure it is saved the right way up.'



To

Bcc

Cc

Assessor report

Hello

I have now completed my section. I have attached the evidence to show you what I have done.

My goal was to

Could you please follow this link <https://www.dofe.org/assessor/> and write the assessor report.

You will need to know it is section, my ID number is and that I am completing Bronze award.

Thank you,

Miss Bethan Jackson

Teacher of Physical Education

Enrichment Coordinator

Bristol Brunel Academy

Are the auto-complete suggestions above helpful? [Yes](#) [No](#)

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