

June 2025

Dear Year 6 Parent/Carer,

We hope your child is looking forward to joining Bristol Brunel Academy in September. Thank you to all those who have already completed the data collection in preparation.

We are writing to you with some important and exciting dates for your diary:

### **Transition Induction Day - Wednesday 2<sup>nd</sup> July**

Your child is invited to spend the day at the Academy where they will experience a range of taster sessions, meet the other children in their Tutor Group and, wherever possible, meet their Tutor.

- The Induction Day will start at **9:00am** and students will need to make their own way to the Academy for this time; there is no need to attend their primary school first. Students will be dismissed from the Academy at **2:30pm**.
- If you are allowing your child to walk to and from the Academy for the first time, it is always a good idea to walk them through the route prior to doing it by themselves. Please also remind them of the importance of using the appropriate crossings as the Academy is situated on a busy road. Please ensure that your child knows whether they will be making their own way home or not. If you are collecting your child, please note there is limited onsite parking, therefore it is advisable to walk or park on the side roads.
  - ❖ Please complete the form on the following link to confirm your child's attendance and advise us if you do or do not give permission for your child to make their own way home:  
<https://forms.office.com/e/eYP6hJNTVi>
  - ❖ If we do not receive permission for your child to make their own way home, we will ensure they remain at the Academy until a parent/carers comes to collect them.
- Students should wear their primary school PE kit with trainers. There will be physical activities across the day and wearing their PE kit and trainers will avoid having to change.
- A free school lunch will be provided for your child (this will be a pre-packed lunch bag, containing a sandwich, a tray bake and a drink) or if preferred they can bring a packed lunch from home. Please ensure that you have notified us of any food allergies. Students are not permitted to leave the Academy premises at break or lunchtime.

- During the Induction Day students will have the opportunity to purchase their BBA House tie. We will send your ParentPay activation letter prior to the Induction Day, which will enable you to pay for the tie online. We will also accept cash payments on the day. Tie's cost £6. After this date tie's will also be available to purchase from reception.

What they will need to bring:

- Drinks and a snack for morning break
- A Pen/Pencil
- £6 for tie, if not already paid for via ParentPay
- A bag to put it all in - they will need to carry this around with them when changing activities.

### **Parent/Carer Information Evening – Wednesday 2<sup>nd</sup> July, 5:00pm – 6:45pm**

Parents/carers and students are invited to attend an Information Evening. This will include a presentation by myself and, where possible, a meeting with your child's Tutor. If your child is unable to attend the Induction Day, it would be beneficial if a parent/carers could still attend the Information Evening.

### **Students with additional needs**

Further, additional Transition events will take place for students with additional needs. Please contact your SENDCo at your child's primary school or [BBASenco@clf.uk](mailto:BBASenco@clf.uk), if you feel your child would benefit from additional transition support.

### **Academy Uniform**

The Academy uniform requirements are on the website at: <https://bristolbrunelacademy.clf.uk/our-academy/uniform/>

### **BBA Summer School – Wednesday 27<sup>th</sup> to Friday 29<sup>th</sup> August**

Information and booking details will be sent separately.

### **First day of Term – Wednesday 3<sup>rd</sup> September**

This is for Year 7's only, all other students return on Thursday 4<sup>th</sup> September. Students need to arrive at the Academy by 8:20am in full Academy uniform.

If you have any queries regarding the above, please do not hesitate to contact the Academy.

Yours sincerely

*Jen Cusack*

Miss Jen Cusack  
Principal



Working in partnership with:



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